



NOTICE

NOTICE is hereby given that the Fifth (5th) Annual General Meeting (AGM) of the Members of **PHFL Home Loans and Services Limited (“Company”)** will be held on Wednesday, August 17, 2022 at 01:00 P.M. (IST) at the registered office of the Company situated at Flat No 207 & 209, 2nd Floor Antriksh Bhawan, 22, Kasturba Gandhi Marg, New Delhi – 110001, India to transact the following business(es):-

ORDINARY BUSINESS(es):

Item No. 1: To receive, consider and adopt the Audited Financial Statements for the Financial Year ended March 31, 2022 along with the Reports of the Board of Directors and Auditors thereon.

To consider and, if thought fit, to pass the following resolution with or without modification as an Ordinary Resolution

“**RESOLVED THAT** the Audited Financial Statements of the Company including Balance Sheet as at March 31, 2022, the Statement of Profit and Loss and Cash Flow Statements for the Financial Year ended on March 31, 2022, together with the notes thereto, along with Independent Auditors’ Report thereon and the report of the Board of Directors along with annexures be and are hereby received, considered and adopted.”

Item No. 2: To appoint a Director in place of Mr. Hardayal Prasad (DIN: 08024303) who retires by rotation and being eligible, offer himself for re-appointment.

To consider and, if thought fit, to pass the following resolution with or without modification as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Mr. Hardayal Prasad (DIN: 08024303), who retires by rotation and being eligible, offers himself for re-appointment, be and is hereby re-appointed as a Director of the Company liable to retire by rotation.”

SPECIAL BUSINESS (es):

Item No. 3: To appoint Mr. Pankaj Fakirchand Jain (DIN: 09428241) as Director of the Company.

To consider and, if thought fit, to pass the following resolution with or without modification as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 152, 160, 161 and other applicable provisions, if any, of the Companies Act, 2013 (“Act”) and the Rules made thereunder, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), applicable laws and the Articles of Association of the Company, Mr. Pankaj Fakirchand Jain (DIN: 09428241), who was appointed as an Additional Director of the Company w.e.f. December 07, 2021 and whose term of office expires at the conclusion of this Annual General Meeting and in respect of whom the Company has received a notice in writing from a member of the Company under Section 160(1) of the Act proposing his candidature for the office of a Director, be and is hereby appointed as a Director of the Company, whose office shall be liable to retire by rotation.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to the above resolution.”

PHFL Home Loans and Services Limited

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Regd. Office: 207 & 209, 2nd Floor, Antriksh Bhawan, 22, Kasturba Gandhi Marg, New Delhi – 110001
CIN: U67200DL2017PLC322468, Phone: 011-23735678, Website: www.phfl.com



Item No. 4: To appoint Mr. Amit Singh (DIN: 09474114) as Director of the Company.

To consider and, if thought fit, to pass the following resolution with or without modification as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 152, 160, 161 and other applicable provisions, if any, of the Companies Act, 2013 (“Act”) and the Rules made thereunder, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), applicable laws and the Articles of Association of the Company, Mr. Amit Singh (DIN: 09474114), who was appointed as an Additional Director of the Company w.e.f. January 20, 2022 and whose term of office expires at the conclusion of this Annual General Meeting and in respect of whom the Company has received a notice in writing from a member of the Company under Section 160(1) of the Act proposing his candidature for the office of a Director, be and is hereby appointed as a Director of the Company, whose office shall be liable to retire by rotation.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to the above resolution.”

**BY ORDER OF THE BOARD OF DIRECTORS
PHFL Home Loans And Services Limited**

Deepika Gupta Padhi
Director
DIN: 08002469

Date: July 22, 2022
Place: New Delhi

PHFL Home Loans and Services Limited

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NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY, OR WHERE THAT IS ALLOWED, ONE OR MORE PROXIES, TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXY FORM IN ORDER TO BE EFFECTIVE SHOULD BE DULY STAMPED, SIGNED AND COMPLETED IN ALL RESPECTS MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY ATLEAST 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**

A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY IN NUMBER AND HOLDING IN THE AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY. HOWEVER, A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS PROXY FOR ANY OTHER PERSON OR SHAREHOLDER. EVERY MEMBER ENTITLED TO VOTE AT THE MEETING, OR ON ANY RESOLUTION TO BE MOVED THEREAT, SHALL BE ENTITLED DURING THE PERIOD BEGINNING 24 HOURS BEFORE THE TIME FIXED FOR THE COMMENCEMENT OF THE MEETING AND ENDING WITH THE CONCLUSION OF THE MEETING, TO INSPECT THE PROXIES LODGED, AT ANY TIME DURING THE BUSINESS HOURS OF THE COMPANY, PROVIDED THAT NOT LESS THAN THREE DAYS' NOTICE IN WRITING OF THE INTENTION SO TO INSPECT IS GIVEN TO THE COMPANY.

2. No person shall be entitled to attend and vote at the meeting as a duly authorized representative of corporate member which is a shareholder of the Company, unless a certified copy of the resolution appointing him/her a duly authorized representative, is delivered at the Registered Office of the Company on or before the time fixed for the commencement of the meeting.
3. The Statement pursuant to Section 102 of the Act, relating to the Special Business under Item Nos. 3 to 4 of the Notice, is annexed hereto.
4. The Register of Directors and Key Managerial Personnel and their shareholding, maintained u/s. 170 and the Register of Contracts or arrangements in which the Directors are interested, maintained u/s.189 of the Companies Act, 2013 and all other documents referred to in the Notice will be available for inspection by the members of the company at Registered office of the Company during business hours 10:00 A.M. to 06:00 P.M. (except Saturday and Sunday) up to the date of AGM.
5. The Chairman of the Meeting shall be appointed in terms of the provision of the Section 104 of the Companies Act, 2013.
6. In case of Joint holders attending the Meeting, only such joint holder who is higher in the order of name will be entitled to vote.
7. Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID number for easy identification and attendance at the meeting.
8. Members/proxies attending the meeting are requested to bring their duly filled admission/ attendance slip at the meeting as attached with the Notice of AGM
9. A Route Map along with Prominent Landmark for easy location to reach the venue of AGM is annexed with the notice.
10. The Annual Report along with Notice of Annual General Meeting will be sent to those members / beneficial owners, whose name will appear in the register of members / list of beneficiaries received from the depositories as on closing hours of August 10, 2022.

PHFL Home Loans and Services Limited

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11. Members holding shares in physical form are requested to notify any change in their address, Bank Account details and e-mail IDs etc. to the Company / RTA and Members, whose shareholding is in electronic format are requested to direct change of their address, e-mail id and updation of bank account details to their respective depository participants.
12. The Annual Report together with the Notice of the Annual General Meeting is also being hosted on the website of the Company www.phfl.com.

**BY ORDER OF THE BOARD OF DIRECTORS
PHFL Home Loans And Services Limited**

Deepika Gupta Padhi
Director
DIN: 08002469

Date: July 22, 2022
Place: New Delhi

PHFL Home Loans and Services Limited

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**EXPLANATORY STATEMENT
(PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 (“THE ACT”))**

ITEM NO. 3

The Board of Directors of the Company had appointed Mr. Pankaj Fakirchand Jain (DIN: 09428241) as an Additional Director (Non-Executive Director) of the Company with effect from December 07, 2021. Pursuant to Section 161 of the Act an Additional Director appointed by the Board shall hold office up to the date of the AGM. The Board of Directors further recommends to the shareholder, appointment of Mr. Pankaj Fakirchand Jain (DIN: 09428241) as Director of the Company liable to retire by rotation.

The Company has received from him all statutory disclosures / declarations including, (i) consent in writing to act as director in Form DIR-2, pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014 (“the Appointment Rules”) and (ii) intimation in Form DIR-8 in terms of the Appointment Rules to the effect that he is not disqualified under sub-section (2) of Section 164 of the Act. The Company has also received a notice under Section 160 of the Act from a member, intending to nominate Mr. Pankaj Fakirchand Jain to the office of Director of the Company.

None of the Directors / Key Managerial Personnel of the Company / their relatives other than Mr. Pankaj Fakirchand Jain are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 3.

The Board recommends the resolution set forth in Item no. 3 of the Notice as an Ordinary Resolution. Brief profile and other details of Mr. Pankaj Fakirchand Jain pursuant to the Secretarial Standard-2 issued by the Institute of Company Secretaries of India is furnished in Annexure - A of the Notice.

ITEM NO. 4

The Board of Directors of the Company has appointed Mr. Amit Singh (DIN: 09474114) as an Additional Director (Non-Executive Director) of the Company with effect from January 20, 2022. Pursuant to Section 161 of the Act an Additional Director appointed by the Board shall hold office up to the date of the AGM. The Board of Directors further recommends to the shareholder, appointment of Mr. Amit Singh (DIN: 09474114) as Director of the Company liable to retire by rotation.

The Company has received from him all statutory disclosures / declarations including, (i) consent in writing to act as director in Form DIR-2, pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014 (“the Appointment Rules”) and (ii) intimation in Form DIR-8 in terms of the Appointment Rules to the effect that he is not disqualified under sub-section (2) of Section 164 of the Act. The Company has also received a notice under Section 160 of the Act from a member, intending to nominate Mr. Amit Singh to the office of Director.

None of the Directors / Key Managerial Personnel of the Company / their relatives other than Mr. Amit Singh are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 4.

The Board recommends the resolution set forth in Item no. 4 of the accompanying Notice for the approval of members as an Ordinary Resolution. Brief profile and other details of Mr. Amit Singh pursuant to the Secretarial Standard-2 issued by the Institute of Company Secretaries of India is furnished in Annexure-A.

Annexure A

PHFL Home Loans and Services Limited

पंजीकृत कार्यालय: 207 & 209, 2वीं मंजिल, अंतरिक्ष भवन, 22, कस्तूरबा गाँधी मार्ग, न्यू दिल्ली – 110001
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ADDITIONAL DETAILS OF DIRECTORS RECOMMENDED FOR APPOINTMENT AS REQUIRED UNDER THE SECRETARIAL STANDARD-2 ISSUED BY THE INSTITUTE OF COMPANY SECRETARIES OF INDIA

Name of Directors	Mr. Hardayal Prasad (DIN: 08024303)	Mr. Pankaj Fakirchand Jain (DIN: 09428241)	Mr. Amit Singh (DIN: 09474114)
Date of Birth	12-12-1960	31-01-1972	10-11-1977
Age	62 Years	50 Years	45 Years
Date of first Appointment on the Board	08/12/2020	07/12/2021	20/01/2022
Qualifications	Certified Associate of the Indian Institute of Bankers, Post Graduate in Chemistry.	Diploma course in Business Administration from Welingkar University Mumbai	MBA degree in Human Resource from ICFAI Business School, Mumbai
Experience and Nature of expertise in specific functional area	As per brief profile attached	As per brief profile attached	As per brief profile attached
Past Remuneration	Nil	Nil	Nil
Terms and conditions of appointment / re-appointment including remuneration to be paid	Appointment as a Non-Executive Director, liable to retire by rotation	Appointment as a Non-Executive Director, liable to retire by rotation	Appointment as a Non-Executive Director, liable to retire by rotation
Shareholding in the Company	Nil	1 (As nominee of PNB Housing Finance Limited)	Nil
Relationship with other Directors / KMPs	None	None	None
Directorships / Committee Membership and Chairmanship held in other Companies	Directorship: 1. PNB Housing Finance Limited 2. PEHEL Foundation Chairmanship of Board Committees: NIL Membership of Board Committees: PNB Housing Finance Limited a. Corporate Social Responsibility Committee b. Credit Committee of the Board c. Risk Management Committee d. Stakeholders Relationship Committee e. IT Strategy Committee	Nil	Nil
No. of Board Meetings attended during the Financial year 22-23	2 (Two)	2 (Two)	2 (Two)
Details of remuneration sought to be paid (per annum)	Nil	Nil	Nil

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**BY ORDER OF THE BOARD OF DIRECTORS
PHFL Home Loans And Services Limited**

Deepika Gupta Padhi
Director
DIN: 08002469

Date: July 22, 2022
Place: New Delhi

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Brief Profile:

Mr. Hardayal Prasad was a senior banking professional with experience in banking, international operations and credit card industry. He has been part of State Bank of India, for over three decades and has handled several assignments for the bank in various locations in India and abroad. Over the years, he has held multiple leadership positions at State Bank of India including Chief General Manager, LHO Hyderabad; General Manager, LHO Mumbai and Vice President (Trade & Systems), Los Angeles Agency USA among others.

He was the MD & CEO of SBI Cards. While at SBI Cards he merged the two credit card entities and then came out with its IPO.

He also spearheaded the transformational journey and repositioned SBI Cards, a pure play credit card company, with leadership position in the market.

Mr. Pankaj Jain in a career spanning nearly twenty five years, has built and scaled up retail mortgage businesses in various geographies across India. Pankaj is a seasoned Mortgage Professional with expertise in several domains across Home Loans and LAP products.

A Professional who systematically & proactively plans and organises the tasks and processes at all times, Pankaj brings with him immense knowledge in successfully leading teams across verticals such as business development, sales management, branch operations efficiencies, portfolio management, developing sales and distribution through in-house channel and open market channel. His profound skills and hunger to deliver have helped organizations achieve goals effectively. His ability to anticipate issues & deploy resources appropriately has increased competency, productivity & service orientation.

Prior to joining PNB Housing Finance, Pankaj has worked with ICICI Bank for over 8 years and Reliance Capita for 5 years. With his zeal, passion and highly focused approach, he has propelled PNB Housing into the top league of housing finance companies and is credited with establishing a strong portfolio of products and processes for the company.

Pankaj and has done Diploma course in Business Administration from Welinkar University Mumbai.

Mr. Amit Singh Chief People Officer at PNB Housing Finance Limited, is a seasoned HR professional who brings in 18 years of rich and diverse experience in building performance-led, competitive teams for the successful functioning of fast-growing organizations. Amit has diverse expertise across businesses like Asset Management, Investment Banking, Securities, Wholesale Banking, Project Finance, Risk, Private Equity, Shared Services and Information Technology in his elaborated career so far. He is known for his extensive experience in leading HR transformation journeys and creating value for Business enterprises.

Amit plays a crucial role within PNB Housing Finance leadership team in supporting the organization's growth and managing People strategy for the Company. He leads the HR function, which includes learning & development, talent acquisition, developing people-centric organizational development priorities including, talent management & development, coaching, capability building, performance & reward strategy, HR digital strategy and sustaining an inclusive work culture for business growth. Amit is also spearheading the CSR initiatives for the company and forwarding its agenda of nation building.

Prior to joining PNB Housing Finance, Amit was associated with prominent financial institutions, including SBI Mutual Fund where he led the HR department and IDFC Bank, where he was Director & Business HR Head. Amit also served stints at leading companies such as TCS and Blue Star InfoTech. Amit holds an MBA degree in Human Resource from ICFAI Business School, Mumbai.

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PROXY FORM

Form MGT-11

Pursuant to Section 105 (6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014

CIN: U67200DL2017PLC322468
Name of the Company: PHFL HOME LOANS AND SERVICES LIMITED
Registered Office: Flat No 207 & 209, 2nd Floor Antriksh Bhawan, 22, Kasturba Gandhi Marg, New Delhi -110001

Name of member(s): _____
Registered Address: _____
E-mail ID: _____
Master Folio No.: _____
DP ID*:: _____
CLIENT ID*: _____

I/We being the member (s) of _____ shares of the above-named Company, hereby appoint:

S. No.	Name	Address	E-mail ID	Signature	
1					or failing him
2					or failing him
3					

as my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Fifth Annual General Meeting of the Company, to be held on Wednesday, August 17, 2022 at 01:00 P.M. (IST) at the registered office of the Company situated at Flat No 207 & 209, 2nd Floor Antriksh Bhawan, 22, Kasturba Gandhi Marg, New Delhi – 110001, or any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Description	Assent	Dissent
Ordinary Business(es)			
1.	To receive, consider and adopt the Audited Financial Statements for the Financial Year ended March 31, 2022 along with the Reports		

PHFL Home Loans and Services Limited

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Resolution No.	Description	Assent	Dissent
	of the Board of Directors and Auditors thereon.		
2.	To appoint a Director in place of Mr. Hardayal Prasad (DIN: 08024303) who retires by rotation and being eligible, offer himself for re-appointment.		
Special Business(es)			
3.	To appoint Mr. Pankaj Fakirchand Jain (DIN: 09428241) as Director of the Company		
4.	To appoint Mr. Amit Singh (DIN: 09474114) as Director of the Company.		

Signed this _____ day of _____ 2022

Signature of Shareholder _____

Signature of Proxy _____

Affix One
Rupee
Revenue
Stamp

Notes:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. Shareholders may give their assent or dissent against each resolution.

*Applicable for members holding shares in electronic form.

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ATTENDANCE SLIP

Member(s) or his/ her/ their proxy(ies) are requested to present this form for admission, duly signed in accordance with his/her/their specimen signature(s) registered with the Company.

DP ID*

Master Folio No

Client ID*

No. of Shares

NAME AND ADDRESS OF THE MEMBER: _____

I hereby record my presence at the at the Fifth Annual General Meeting of the Company held on Wednesday, August 17, 2022 at 01:00 P.M. (IST) at the registered office of the Company situated at Flat No 207 & 209, 2nd Floor Antriksh Bhawan, 22, Kasturba Gandhi Marg, New Delhi – 110001, or any adjournment thereof.

Please tick in the box

Members

Proxy

Name of the Proxy in Block Letters
(if applicable)

Member's Signature

Proxy's Signature

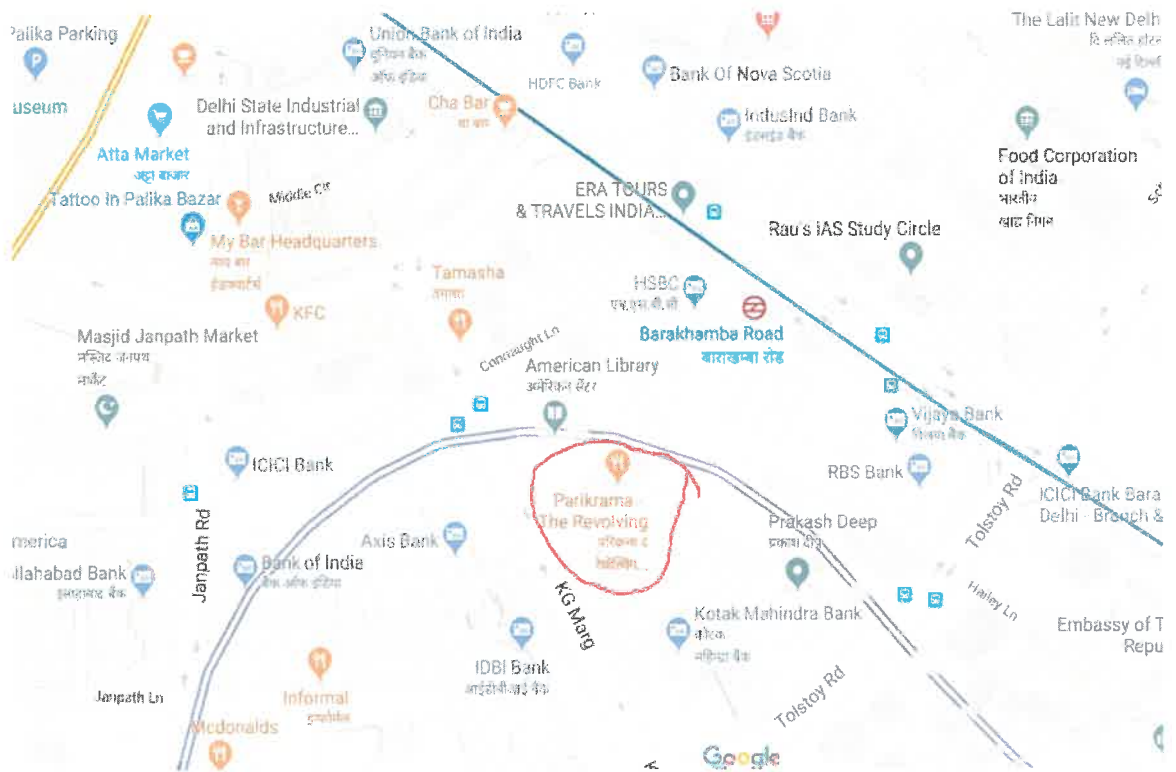
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ROUTE MAP TO AGM VENUE



PHFL Home Loans and Services Limited

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